

# REQUEST FOR eIT PMO USER ACCOUNT

<b>PURPOSE:</b> To request a user account to an eIT PMO Product for a non-DoD partner.			
<b>DISCLOSURE:</b> Mandatory. Failure to provide this information could result in the applicant not being able to receive an account.			
DoD REQUESTOR - COMPLETE SECTION A - GENERAL INFORMATION			
ROUTING: SEND TO usarmy.detrick.medcom-usamrmc.mbx.eit-pmo-help-desk@health.mil			
<b>SECTION A - GENERAL INFORMATION (To be completed by the Requestor)</b>			
<b>1a. TYPE OF ACCOUNT REQUESTED:</b>  (i.e. "EDMS, eCTD, EDC, etc.")		<b>1b. SYSTEM ACCESS POC Name (First &amp; Last)</b>	
<b>2. USER INFORMATION:</b>			
2a. Rank/Title:		2b. Full Name (First MI Last):	
2c. Status:      Military      Civilian      Student      Contractor      Foreign National      Other:			
2d. Requestor's Company or Organization:			
2e. Sponsor Organization/Activity:			
2f. Sponsor Email:		2g. Phone:	
<b>3. EFFECTIVE DATE OF REQUEST:</b> (YYYYMMDD)		<b>4. PRIMARY WORK EMAIL</b> (i.e. "@health.mil"):	
<b>5. REQUESTOR SIGNATURE BLOCK</b>			
5a. Requestor Digital Signature:		5b. Date Signed: (YYYYMMDD)	
<b>SECTION B – ACCESS APPROVALS (To be filled out by the POC/KM)</b>			
<b>1. EDMS USERS ONLY</b>			
1a. Links/Paths to EDMS Folder Requiring Permissions:		1b. Permissions Needed:	
		Guest (read)      User (read/write)	
		User Delete (read/write/delete)	
<b>SECTION C – VERIFICATION (To be filled out by Government Sponsor/Approval Authority for Non-DoD Users)</b>			
<b>1. STATUS</b> Approved for access specified by the System Access POC listed in Section A. Check if approved:		<b>2. NON-DOD FOREIGN NATIONALS</b> Derogatory check (at minimum) has been conducted. Check if verified:	
		<b>3. GOVERNMENT SPONSOR SIGNATURE</b>	
<b>Section D - AUTHENTICATION (To be completed by the eIT PMO Product Support Team)</b>			
1.System:		2. Privileges:	
3. Date Signed (YYYYMMDD):		4. Proponent Signature:	
<b>SECTION E - APPROVAL (To be completed by USAMRDC HQ IASO)</b>			
1. IASO Printed Name:		2. IASO Signature:	
		3. Date Signed (YYYYMMDD)	